

Request for VA Certification

Please complete this form by checking off the terms you are expected to receive VA benefits. Please return it to the Financial Aid Office no later than one month prior to the beginning of the academic year.

Name _____ Student ID _____

Check Terms: Fall Winter Spring Summer Year _____

I will be using the following benefits: (Please check all that apply)

- | | |
|--|--|
| <input type="radio"/> Ch. 33 - Post 9/11 GI Bill | <input type="radio"/> Yellow Ribbon (Must be 100% for eligibility) |
| Percentage _____ | <input type="radio"/> You or spouse currently on AD Orders |
| <input type="radio"/> Ch. 31 - VR&E | <input type="radio"/> Military Tuition Assistance |
| <input type="radio"/> Ch. 35 - Dependents Education Assistance | <input type="radio"/> ROTC |
| <input type="radio"/> Ch. 1606 - Select Reserve/National Guard | <input type="radio"/> Ch. 30 - Montgomery GI Bill |

Memorandum of Understanding

- I understand that I am responsible for paying all balances on my account not paid for by the VA
- I understand that the NECO School Certifying Official will only certify my benefits to the VA once I have returned all requested information, including the Request for Certification form each semester
- I understand that the VA determines my eligibility for benefits
- I understand that if I have questions about my benefits, **I can call the VA at 888-442-4551**
- I understand that the VA **might** require me to verify my enrollment at the end of each month before they will release my monthly payment (this applies to all benefits except Ch. 31 & Ch. 35)
- I understand that the VA calculates dropped classes differently than colleges do and I **may** owe a balance due to NECO after dropping classes
- I understand that it is my responsibility to notify the NECO School Certifying Official when I add or drop classes. Any delay can result in incorrect payments and possible debt from the VA.
- I understand that the VA requires the School Certifying Official to subtract any tuition and fee related grants and scholarships from the reported tuition and fees which could leave a remaining balance that I am responsible for
- I understand that the VA expects me to attend all classes that I am registered for and that the School Certifying Official is required to report a last day of attendance for all failed classes which could result in a debt owed to the VA
- I understand that when I exhaust my benefits, there may be a balance remaining on my student account that is my responsibility to pay

By signing below, I acknowledge that I have read and understand the above statements.

Signature (student): _____ Date: _____

