



# New England College of Optometry

424 Beacon Street, Boston, MA 02115

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## **Annual Security Report 2017 dated October 2017**

The New England College of Optometry's (NECO) Annual Security Report is released by October of each year. For purposes of this report, "College" refers to both New England College of Optometry (NECO) and its clinical teaching affiliate, NECO Center for Eye Care. The report is issued in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Title II of Public Law 101-542, as amended through 2008, as well as the Violence Against Women Act (Public Law 113-4). For further details please refer to 34 CFR 668.46 and the related subsections found therein.

The report includes the College's policies concerning campus security, such as alcohol and drug use, crime prevention, the reporting of crimes, domestic violence, dating violence, sexual assault, stalking, and other matters.

The College's Annual Security Report also includes crime statistics, as reported by the police department, for the previous three years on campus, on property owned or controlled by the College, and on public property within, or immediately adjacent to and accessible from the campus. For the purposes of this policy, the College Community consists of: internal and external faculty, staff, members of the corporation, students, independent contractors, patients, and visitors to the college's various properties.

The Office of Campus Planning and Facilities is responsible for the preparation of the Annual Security Report, including the compilation of all the required crime statistics. The report is prepared in cooperation with Student Services, Human Resources, and local police agencies. The Annual Security Report 2017 along with 2016 crime statistics is posted on the NECO Portal and may be printed in its entirety at the following link on the NECO website:

[http://www.neco.edu/pdfs/general/Annual\\_Campus\\_Security\\_Report.pdf](http://www.neco.edu/pdfs/general/Annual_Campus_Security_Report.pdf)

To request a printed copy by mail or for more information regarding campus safety, contact the Office of Campus Planning and Facilities at 617 266-2030 or email [sanfordt@neco.edu](mailto:sanfordt@neco.edu).

## **Mission Statement**

The mission of New England College of Optometry was adopted by its Board of Trustees at their quarterly meeting in September 2015 and is as follows:

“Changing the way people see the world through optometric education, discovery and service.”

We do so by:

- integrating innovative education with early and diverse clinical experiences to prepare students to become outstanding Doctors of Optometry
- advancing the frontiers of optometric knowledge through research, and translating that knowledge to improve patients’ lives worldwide
- cultivating compassionate care of the highest level of proficiency, integrity, and professionalism; influencing public policy; expanding access to comprehensive and specialty optometric services; and instilling sensitivity to the health and social welfare of diverse communities

## **Campus Safety**

The College makes campus safety a priority. Its professional staff and campus community actively participate in shared responsibilities to help protect personal safety, as well as personal property. ID cards are issued to current students and employees, and must be worn at all times while on campus. Visitors to the campus must be cleared at the front desk and are issued a temporary ID card which must also be worn at all times while on campus.

The College contracts with a professional security guard agency to provide a roving and stationary security guard during evenings and weekends.

The College maintains crime statistics for its main campus, as well as two NECO Center for Eye Care clinical and teaching facilities under lease or other occupancy arrangements:

- main campus – New England College of Optometry  
424 Beacon Street, Boston, MA 02115
- clinic – NECO Center for Eye Care Commonwealth  
930 Commonwealth Avenue, Boston, MA 02215
- clinic – NECO Center for Eye Care Roslindale  
4199 Washington Street, Roslindale, MA 02131

Crime statistics for public property adjacent to the College facilities are maintained by the City of Boston Police Department - Office of Research and Development. Since the College does not maintain any residence halls on or off campus, the statistics should not be relied upon for any reportable events related to areas where students might reside.

By October 1 of each year, all enrolled students and employees receive an email regarding the content and availability of the annual security report. The email provides information regarding how to access the report via the NECO Portal and how to request a printed copy of the report as outlined above.

Prospective students and employees receive information regarding the availability and access to the report from Admissions and Human Resources, respectively.

In addition to the Annual Security Report, the Office of Campus Planning and Facilities makes every effort to inform the campus community about incidents of crime as follows:

- when circumstances warrant, crime alerts are distributed via email to the entire College community and posted on the NECO Portal in a timely manner
- the Office of Campus Planning and Facilities maintains a daily log of all incidents. The log is available for inspection upon written request

### **Emergency Notification Procedures**

The College has an Emergency Notification System (ENS) that is designed to send mobile, voice, and text notifications to students, faculty and staff during catastrophic events. This system complements other communication protocols used during emergencies, such as email, public address, and fire alarms. The ENS will be initiated as quickly as possible to ensure the safety of the NECO community, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Positions of authority with responsibility to notify the College community are the President, Vice President, Deans, and Directors.

Faculty, staff and students are automatically enrolled in the ENS upon commencement of studies or employment at the College, but may opt out at any time by notifying the Office of Campus Planning and Facilities in writing.

### **Intended Uses of the Emergency Notification System**

- human behavior - campus violence, medical emergencies such as epidemics
- natural disasters - snow, severe storm, flood, earthquake
- utility outages and leaks - gas, electric, water
- hazardous events - toxic substance spills or releases

Note: The system is not intended for routine school closings due to inclement weather.

### **Campus Security Reporting Procedures and Officials**

- if the incident occurs at 424 Beacon Street, first call 617-266-2030 ext. 0
- at NECO-Commonwealth, first call 617-587-5511 ext. 8596
- at NECO-Roslindale first call 617-323-7300 ext. 0
- dial 911 for police, fire, or medical emergencies
- for non-emergencies, dial ext. 0 from campus phones or call 617-266-2030, ext. 0

It is incumbent upon the entire community to report crimes and/or incidents to the Office of Campus Planning and Facilities 617-266-2030 or email [sanfordt@neco.edu](mailto:sanfordt@neco.edu).

Although the Office of Campus Planning and Facilities works diligently to maintain a safe and sensitive environment for crime victims, other campus personnel are available to assist victims who may be reluctant to contact the Office of Campus Planning and Facilities. Crimes may be reported to administrators, human resources and/or student services personnel, such personnel include Deans and Directors. These employees are required to report crimes listed under the Clery Act to the Office of Campus Planning and Facilities, though are not required to report the identity of the victim. In cases where the community may be at risk, we strongly encourage full reporting even if the information is otherwise privileged. In any event, the College respects the victim's choice under such circumstances.

Students, staff, and faculty are strongly encouraged to report all crimes to the Office of Campus Planning and Facilities. If you are the victim of a crime, witness a crime or suspicious activity, or observe a potential security problem or safety hazard, immediately notify the Office of Campus Planning and Facilities. It is the responsibility of every administrator, faculty member, staff member and student to take any threat of violence seriously. Each threat must be reported to the appropriate authority, failure to do so may result in disciplinary action.

Any person, who in good faith files a complaint, testifies, assists or participates in any manner in an investigation, proceeding or hearing, shall not be intimidated, threatened, coerced or discriminated against, no matter how the matter is resolved. Additionally, the College has instituted a Whistleblower Policy that outlines certain procedures to be followed by any employee who, in good faith, wants to report inappropriate behavior relating to financial or other matters. The Whistleblower Policy is available on the website at:

[http://www.neco.edu/pdfs/general/Whistleblower\\_Policy.pdf](http://www.neco.edu/pdfs/general/Whistleblower_Policy.pdf).

The contact person is the Chair of the Audit and Compliance Committee of the Board of Trustees, Robert Ryan, CPA, CGMA. He can be reached by email at [66bcbob@gmail.com](mailto:66bcbob@gmail.com).

To ensure a proper investigation, as well as the accurate reporting of crime statistics, the reporting party needs to complete an incident report that may be found on the College website at:

[http://www.neco.edu/pdfs/general/INCIDENT\\_REPORT\\_FORM.pdf](http://www.neco.edu/pdfs/general/INCIDENT_REPORT_FORM.pdf).

### **Title IX Coordinator**

Title IX is a comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity. The Title IX coordinator for New England College of Optometry and its two clinics is:

Sandra Mohr, MS, MA, EdD, Interim Dean of Academic Affairs, Phone: 617-587-5587, email: [mohrs@neco.edu](mailto:mohrs@neco.edu).

## **Crime Policy**

Section 1.6 of the College By-laws reads “The Corporation affirms its policy that it will not unlawfully discriminate against students, employees, staff, faculty, or patients served by the Corporation on the basis of race, sex, religion, color, creed, disability, marital or parental status, sexual preference or national origin.”

All forms of sexual misconduct, including sexual assault, domestic and dating violence, stalking, sexual harassment, hate-motivated incidents based on biases toward race, ethnicity, gender/perceived gender, sexual orientation, religion, marital or parental status, or disabilities, are crimes.

The College is committed to creating and maintaining a working, learning, and social environment which is free of violence, and has zero tolerance for threats or acts of violence against members of the campus community, either on campus or at sites hosting College events or programs. Such conduct is subject to disciplinary action up to, and including, dismissal from employment, expulsion from the College, or civil and/or criminal prosecution, as appropriate. Perpetrators of such crimes will be prosecuted to the full extent of the law.

This policy provides the following:

- guidelines for identifying and investigating reportable crimes and incidents
- the resources to which victims can be referred for assistance

Educational programs designed to promote awareness and inform students and employees about crime prevention are currently being developed.

The College will provide assistance if a student victim of an alleged sex offense requests a change in academic and/or living situation.

The College prohibits and will take decisive action to eliminate:

- verbal harassment
- acts which constitutes a physical assault
- threats to harm or endanger the safety of others
- behaviors or actions that may be interpreted by a reasonable person to have the potential for an act of either violence or aggression
- threats to destroy property or the actual destruction thereof
- possession of a weapon, such as a firearm, knife or other dangerous weapon
- acts which are a sexual assault or other sexual misconduct

**Hate crimes** are defined as any incident found to be motivated by bias based on race, ethnicity, gender/perceived gender, sexual orientation, religion, marital or parental status, or disability. Hate crimes include, but are not limited to, the following:

- intimidation by the use of verbal threats, assault, or any violent act
- interruption of religious, ethnic, cultural, political, or other meetings
- destruction or defacing of any religious symbol

**Sexual misconduct**, for the purposes of this policy, is to be understood as encompassing the following behaviors:

- rape includes any act of sexual intercourse that takes place against a female or male's will or that is accompanied by physical coercion or the threat of bodily injury. Unwillingness may be expressed verbally or physically
- rape includes intercourse with a female or a male who is incapable of expressing unwillingness or is prevented from resisting, as a result of conditions including, but not limited to, those caused by the intake of alcohol or drugs
- rape includes not only unwilling or forced vaginal intercourse, but also includes the sexual penetration of any bodily orifice with a body part or other object
- indecent assault and battery involves any unwanted touching or fondling of a sexual nature that is accompanied by physical force or threat of bodily injury
- any serious or persistent unwanted sexual contact or conduct, such as harassment, threats, or intimidation
- being intoxicated or under the influence of drugs does not diminish one's responsibility in perpetrating rape, sexual assault, or other sexual misconduct

Refer to the "Student Rights and Responsibilities" section of the [Student Handbook](#) and refer to the "Policy Reference Section" of the Employee Handbook for specific information about sexual harassment, how to report it, and disciplinary action.

The accuser and the accused of an alleged sex offense are entitled to the same opportunities to have others present during a disciplinary hearing and both the accuser and the accused must be informed of the College's final determination with respect to the alleged sex offense and any sanction that is imposed on the accused.

### **Government Agencies**

The government agencies that address employee sexual harassment concerns are:

Massachusetts Commission Against Discrimination  
One Ashburton Place, Room 601  
Boston, MA 02108 (617) 994-6000

Equal Employment Opportunity Commission  
JFK Federal Bldg., Room 475  
Boston, MA 02114-2023 (617) 565-3200

The Commonwealth of Massachusetts' Sexual Offender Registry Board can be contacted at (978) 740-6400 or at <http://www.mass.gov/eopss/agencies/sorb/>.

### **Drug and Alcohol Use and Abuse Prevention Policy**

The Drug and Alcohol Use and Abuse Prevention Policy is found in the "Student Rights and Responsibilities" section of the Student Handbook and is distributed annually to the College faculty and staff.

## **Crime Statistics**

Each October the College files with U.S. Department of Education a campus crime data report for the preceding calendar year. This report is required of all postsecondary institutions that receive Title IV funding (i.e., those that participate in federal student aid programs) as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, and the Violence Against Women Act.

The College's reports may be found at <http://ope.ed.gov/security/Index.aspx>. Then click on "Get data for one institution/campus" which is located on the upper right of the web page. There are separate reports for each of the following locations:

- main campus - 424 Beacon Street, Boston, MA 02115
- NECO Center for Eye Care Commonwealth - 930 Commonwealth Avenue, Boston, MA 02215
- NECO Center for Eye Care Roslindale - 4199 Washington Street, Roslindale, MA 02131

The statistics represent alleged criminal offenses, both on campus and on public property, reported to the Office of Campus Planning and Facilities and/or the Boston Police Department. Therefore, the data collected does not necessarily reflect prosecutions or convictions for crime. The site contains a glossary that provides definitions for the various crime and the geographic categories presented in the reports.

For the calendar years 2013, 2014, and 2015 the statistics for crimes as reported to the Office of Campus Planning and Facilities are as follows:

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## Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	1	0
k. <u>Arson</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."



## Criminal Offenses - Noncampus

For each of the following criminal offenses, enter the number reported to have occurred in or on Noncampus buildings or property.

Criminal offense	Total occurrences in or on Noncampus buildings or property		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>		0	0
b. <u>Negligent manslaughter</u>		0	0
c. <u>Rape</u>		0	0
d. <u>Fondling</u>		0	0
e. <u>Incest</u>		0	0
f. <u>Statutory rape</u>		0	0
g. <u>Robbery</u>		0	0
h. <u>Aggravated assault</u>		0	0
i. <u>Burglary</u>		0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)		0	0
k. <u>Arson</u>		0	0

Caveat:  
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	1	0	0
k. <u>Arson</u>	0	0	0

Caveat:  
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."



i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format:  
 "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."



- i. Burglary
- j. Motor vehicle theft
- k. Arson
- l. Simple assault
- m. Larceny-theft
- n. Intimidation
- o. Destruction/damage/  
vandalism of property

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."



h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

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## VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2014	2015	2016
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## VAWA Offenses - Noncampus

For each of the following crimes, enter the number reported to have occurred in or on Noncampus buildings or property.

Crime	Total occurrences in or on Noncampus buildings or property			
	2014	2015	2016	
a. <u>Domestic violence</u>			0	0
b. <u>Dating violence</u>			0	0
c. <u>Stalking</u>			0	0

**Caveat:**  
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2014	2015	2016
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Arrests - Noncampus

Enter the number of Arrests for each of the following crimes that occurred in or on Noncampus buildings or property.  
Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>		0	0
b. <u>Drug abuse violations</u>		0	0
c. <u>Liquor law violations</u>		0	0

Caveat:  
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Disciplinary Actions - Noncampus

Enter the number of persons referred for disciplinary action for crimes that occurred in or on Noncampus buildings or property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>		0	0
b. <u>Drug abuse violations</u>		0	0
c. <u>Liquor law violations</u>		0	0

### Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."



## Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

	Number		
	2014	2015	2016
a. <u>Total unfounded crimes</u>	0	0	0

Caveat:  
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

Caveat:  
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Criminal Offenses - Noncampus

For each of the following criminal offenses, enter the number reported to have occurred in or on Noncampus buildings or property.

Criminal offense	Total occurrences in or on Noncampus buildings or property			
	2014	2015	2016	
a. <u>Murder/Non-negligent manslaughter</u>				0
b. <u>Negligent manslaughter</u>				0
c. <u>Rape</u>				0
d. <u>Fondling</u>				0
e. <u>Incest</u>				0
f. <u>Statutory rape</u>				0
g. <u>Robbery</u>				0
h. <u>Aggravated assault</u>				0
i. <u>Burglary</u>				0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)				0
k. <u>Arson</u>				0

Caveat:

## Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

Caveat:  
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."



i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format:  
 "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Hate Crimes - Noncampus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in or on Noncampus buildings or property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes											
	Total by year			Category of Bias for crimes reported in 2016								
	2014	2015	2016	Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>				0	0	0	0	0	0	0	0	0
c. <u>Rape</u>				0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>				0	0	0	0	0	0	0	0	0
e. <u>Incest</u>				0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>				0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>				0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>				0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>				0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)				0	0	0	0	0	0	0	0	0
k. <u>Arson</u>				0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>				0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>				0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>				0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>				0	0	0	0	0	0	0	0	0

Caveat:





h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

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## VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2014	2015	2016
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## VAWA Offenses- Noncampus

Crime	Total occurrences in or on Noncampus buildings or property			
	2014	2015	2016	
a. <u>Domestic violence</u>				0
b. Dating violence				0
c. Stalking				0

Caveat:

## VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2014	2015	2016
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Arrests - Noncampus

Enter the number of Arrests for each of the following crimes that occurred in or on Noncampus buildings or rooms.  
Do **NOT** include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests			
	2014	2015	2016	
a. Weapons: carrying, possessing, etc.				0
b. Drug abuse violations				0
c. Liquor law violations				0

Caveat:

## Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."



## Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Disciplinary Actions - Noncampus

Enter the number of **persons** for crimes that occurred in or **on** buildings or property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do **NOT** include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action			
	2014	2015	2016	
a. Weapons: carrying, possessing, etc.				0
b. Drug abuse violations				0
c. <u>Liquor law violations</u>				0

Caveat:

## Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

	Number		
	2014	2015	2016
a. <u>Total unfounded crimes</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

Caveat:  
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Criminal Offenses - Noncampus

For each of the following criminal offenses, enter the number reported to have occurred in or on Noncampus buildings or property.

Criminal offense	Total occurrences in or on Noncampus buildings or property			
	2014	2015	2016	
a. <u>Murder/Non-negligent manslaughter</u>				0
b. <u>Negligent manslaughter</u>				0
c. <u>Rape</u>				0
d. <u>Fondling</u>				0
e. <u>Incest</u>				0
f. <u>Statutory rape</u>				0
g. <u>Robbery</u>				0
h. <u>Aggravated assault</u>				0
i. <u>Burglary</u>				0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)				0
k. <u>Arson</u>				0

Caveat:

## Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

**Caveat:**  
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."





i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format:  
 "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Hate Crimes - Noncampus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in or on Noncampus buildings or property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes										
	Total by year			Category of Bias for crimes reported in 2016							
	2014	2015	2016	Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>			0	0	0	0	0	0	0	0	0
c. <u>Rape</u>			0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>			0	0	0	0	0	0	0	0	0
e. <u>Incest</u>			0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>			0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>			0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>			0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>			0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)			0	0	0	0	0	0	0	0	0
k. <u>Arson</u>			0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>			0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>			0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>			0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>			0	0	0	0	0	0	0	0	0

Caveat:



h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

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## VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2014	2015	2016
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## VAWA Offenses- Noncampus

Crime	Total occurrences in or on Noncampus buildings or property			
	2014	2015	2016	
a. <u>Domestic violence</u>				0
b. Dating violence				0
c. Stalking				0

Caveat:

## VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2014	2015	2016
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."



## Arrests - Noncampus

Enter the number of Arrests for each of the following crimes that occurred in or on Noncampus buildings or grounds.  
Do **NOT** include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2014	2015	2016
a. Weapons: carrying, possessing, etc.			0
b. Drug abuse violations			0
c. Liquor law violations			0

Caveat:

## Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Disciplinary Actions - Noncampus

Enter the number of persons referred for disciplinary action for crimes that occurred in or on Noncampus buildings or property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action			
	2014	2015	2016	
a. <u>Weapons: carrying, possessing, etc.</u>				0
b. <u>Drug abuse violations</u>				0
c. <u>Liquor law violations</u>				0

Caveat:

## Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

### Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

	Number		
	2014	2015	2016
a. <u>Total unfounded crimes</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."