WORK STUDY AND STUDENT EMPLOYMENT JOB DESCRIPTION

**JOB TITLE** Tutor  
**HOURLY PAY RATE:** Based on Class Year

**DESCRIPTION OF JOB DUTIES:**

Assist students, individually and/or in small groups, who are having academic and/or clinical difficulties.

**QUALIFICATIONS AND/OR SKILLS REQUIRED:**

Superior academic performance *(Must have a grade of B in any subject to be tutored)*

Good interpersonal skills

Ability to communicate

**DEPARTMENT** Student Services

**NUMBER OF STUDENTS NEEDED** Varies

**TERMS** Employment is needed **On-Going**

**DAYS AND HOURS** Varies

**COMMENTS:** Selection of Tutors is made by Barbara McGinley. If you are interested, e-mail Barbara McGinley at mcginleyb@neco.edu

**SUPERVISOR** Barbara McGinley 
**BUDGET HEAD** Barbara McGinley

**ACCOUNT NUMBER** 5004 

**NOTE:** FWS ELIGIBLE STUDENTS HAVE PRIORITY FOR ALL POSITIONS